



# Training Calendar


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Institute for Learning  
and Development GmbH





# We're iLead, an institute for learning and development.

## About **us**

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iLead is a Swiss-based institute which houses visionary experts in the field of training and consulting from all around the world.

We specialize in providing authentic and customized training solutions for specific industries and business sectors.

Our founders and team of experts possess the highest level of international education and training from renowned institutes in Switzerland, the United States, and the Middle East.

Our global network is diverse with professionals from various educational and professional backgrounds. We possess a plethora of unique skill sets across the industry spectrum, to deliver the change your organization has envisioned.

## Why us? \_\_\_\_\_



Our goal is to create a one-of-a-kind educational experience for your employees and executives and improve the overall culture of work where everyone is happy, feels valued, and is motivated to do more.



Our trainers' portfolios clearly showcase the lasting impact and the unique change they have generated through their work across the globe.



We possess the knowledge, skills, and abilities to guide you and your organization up the ladder of change and success you have envisioned throughout the years.

## Core values \_\_\_\_\_

### **Our Clients' Values Become Ours**

Our clients' growth is our ultimate goal and priority. We are driven by our determination to provide services of immaculate Swiss quality and we embrace this value in all our operations.

### **Swiss Business Accuracy and Integrity**

As a Swiss-based institute, we are driven to provide and pursue services of impeccable quality. As such, we consider quality to be the most important component and integrate it in everything we do—from recruiting staff to providing growth opportunities to your business.

### **We Learn From You**

Learning is a continuous process rather than just a product. This value is strongly anchored in iLead's business strategy and corporate culture. The more we learn about you, the stronger support we will provide to implement the change and innovation you aspire to.

## Our mission \_\_\_\_\_

iLead's Mission is **Educational. Value. Creation.**

We aspire to put your ambition into practice through our network of highly qualified industry experts who take delight in transferring their specialized knowledge to ambitious individuals and businesses that want to grow professionally and stay successful in the face of competition.

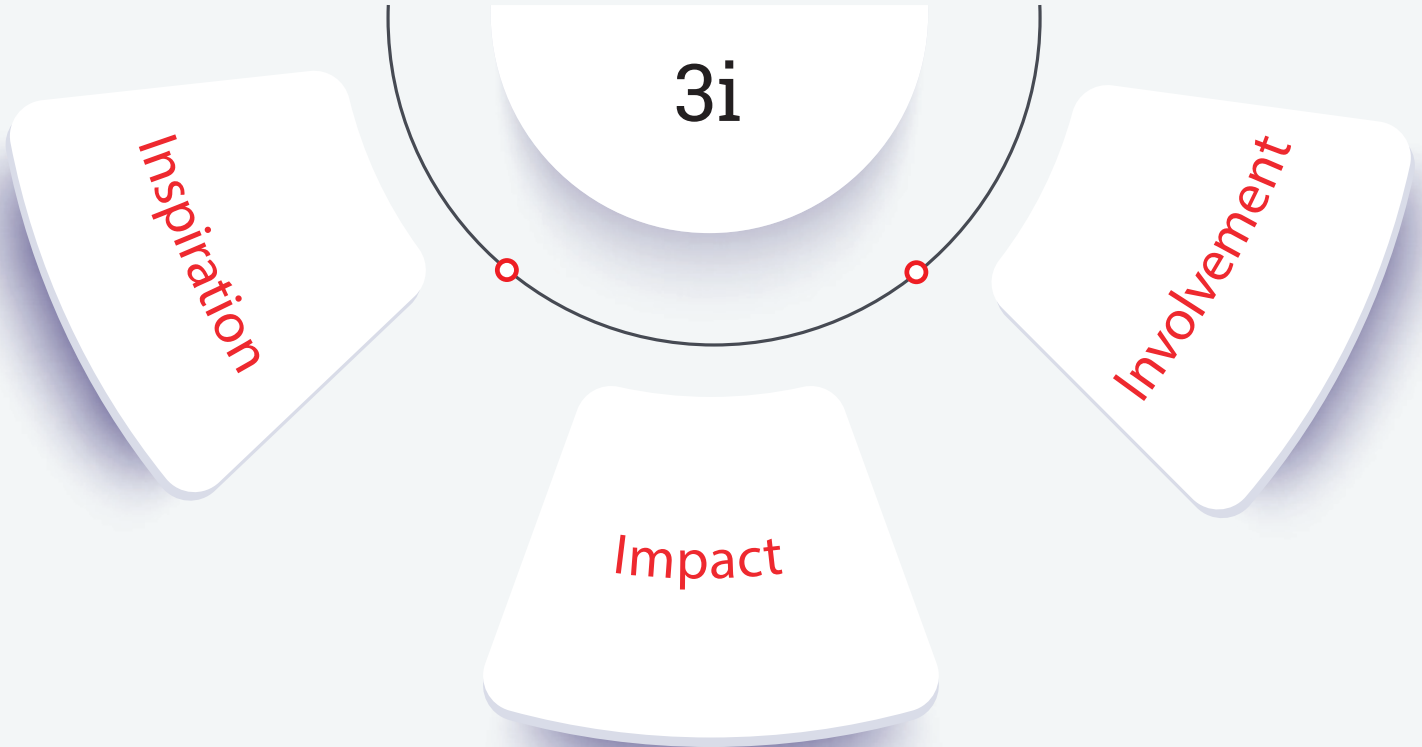






# Our --- Methodology

**iLead** 3i Learning Model



## Our **3i** Learning Model

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Our 3i model of work is based on three main pillars: Inspiration, Involvement, and Impact. The approach we take towards creating the specific training packages for your organizations and employees aims to inspire you to achieve more, involve you in the process of learning, and generate impact for you, the organization, and your colleagues.

Our learning methods are designed to inspire, engage, and empower you to expand your skills and knowledge and truly impact your life and career.

**Inspiration:** We believe inspiration is the first step to any successful learning process. Therefore, we use various methods to inspire our participants, such as exciting case studies, inspiring stories from practice, and motivational quotes. In addition, our trainers and lecturers are experienced experts in their field and share their knowledge in an inspiring and motivating way.

**Involvement:** We believe that learning is best accomplished through active participation and involvement of the participants. Therefore, we use various learning methods involving our participants, such as practical exercises, group work, discussions, and brainstorming sessions.

Our participants can bring their ideas and playfully expand their skills through these methods.

**Impact:** We believe effective learning is only successful when it directly impacts our participants' lives and careers. Therefore, we aim to ensure that each participant understands what they have learned and can apply it to achieve a real impact. We integrate real case studies and examples to confirm that our participants can apply what they have learned in practice. We also measure the success of each participant to ensure that what they have learned is understood and applied.

By combining these learning methods, we can ensure that each participant is inspired, engaged, and empowered to expand their skills and knowledge and truly impact their life and career.



# Educational Partners

iLead's mission is to provide world-class education opportunities to thriving businesses and ambitious professionals. In our journey for this mission, we have been fortunate to encounter industry-leading institutes with similar visions that we are fortunate to now call partners.



**VCARE** ACADEMY



**AAIFM** American Association For Investment and Financial Management

THE KPI INSTITUTE



**rbl** | The **RBL** Group



inspiration. involvement. **impact.**

## Our Services



### **iLead Signature Programs**

iLead Signature Programs offer innovative, customized training experiences, designed to empower professionals with cutting-edge skills for leadership and business success.



### **Bespoke Corporate Solutions**

Make use of our customized training solutions for your employees, managers, and executives.



### **Coaching & Consultancy**

Our experts analyze your business challenges, develop a solution-focused concept, and guide you through its implementation.



### **Online Courses**

Our online training modules simulate a real-world physical classroom with the benefits of digitalization.



### **Public Courses**

Join our world-class training sessions on prevalent topics and elevate your business.



### **Assessments and Audits**

Assessments and Audits meticulously evaluate your operational processes, identify improvement areas, and provide actionable insights for enhanced performance.

## Areas of Expertise



HR & Legal



Finance &  
Accounting



Risk & Audit



Behavioural &  
Soft Skills



Management  
& Leadership



Engineering &  
Maintenance



Project  
Management



Computers &  
Information  
Technology



Public-Private  
Partnerships



Procurement  
& Contracting



Healthcare  
& Medicine



Supply Chain  
& Logistics



Sales &  
Marketing



Tourism &  
Hospitality



Administration  
Skills



Quality  
Management



# Public Courses

iLead's learning department works closely with reputable industry experts in designing the perfect training program that is goal-driven and meets your individual and organizational needs. All of iLead's public courses are structured on the basis of iLead's 3i learning model that utilizes practical learning approaches to help you gain new skills and strengthen desired competencies in your area of expertise.

## Human Resources

Course	Date	Location
Certified HR Leader	April 26-30 May 11-15 August 03-07 October 18-22 December 14-18	Riyadh, KSA Barcelona, ESP London, UK Riyadh, KSA Vienna, AUS
Certified Labor Law Professional	April 19-22 October 18-21	Riyadh, KSA Riyadh, KSA
Certificate in Compensation and Benefits	May 03-06 October 11-14	Riyadh, KSA Jeddah, KSA
Strategic Succession and Workforce Planning	November 15-17	Riyadh, KSA
Certificate in Training and Development	May 10-13	Riyadh, KSA
Certificate in Talent Acquisition	May 17-20 November 22-26	Riyadh, KSA Dubai, UAE
Certificate in AI-Driven Workflow Analytics	May 24-26 November 22-24	Riyadh, KSA Muscat, OM



## Human Resources

Course	Date	Location
Ethics of AI in Human Resources	April 07-09 August 03-05	Dubai, UAE Tirana, AL
Strategic HR Business Partner	May 10-13 November 23-25	Riyadh, KSA Abu Dhabi, UAE
Strategic HR Transformation: Maximizing Human Capital Potential in the AI Era	April 20-22 June 08-10 August 17-19 November 15-17	Dubai, UAE London, UK Amsterdam, NL Riyadh, KSA

## CIPD

Course	Duration	Location
CIPD Level 3 Foundation Certificate in People Practice	6 Months	Virtual Program
CIPD Level 5 Associate Diploma in Organizational Learning and Development	11 Months	Virtual Program
CIPD Level 5 Associate Diploma in People Management	11 Months	Virtual Program
CIPD Level 7 Advanced Diploma in Strategic People Management	24 Months	Virtual Program

## Leadership & Management

Course	Date	Location
Agile Leadership Excellence	February 02-05 May 17-20 October 19-2 December 07-10	Barcelona, ESP Riyadh, KSA Vienna, AUS London, UK
Certificate in Digital Leadership Excellence	May 17-20 August 24-27 December 01-04	Riyadh, KSA Paris, FRA London, UK

## Leadership & Management

Course	Date	Location
Certificate in BSC Management	June 21-25 November 29-03 December	Salalah, OM Riyadh, KSA
Future Leaders Excellence	January 11-13 May 24-26 November 16-18	Riyadh, KSA Riyadh, KSA Dubai, UAE
Certificate in AI-Enhanced Strategizing	May 10-13 August 10-13 December 07-10	Riyadh, KSA Dublin, IE Dubai, UAE
Next-Generation Leadership Skills	May 04-07 July 05-08 November 02-05	Madrid, ESP Salalah, OM Paris, FRA
Certificate in Change Leadership and Transformation	February 09-12 May 03-06 August 24-27 October 04-07 October 26-29 December 07-10	Dubai, UAE Riyadh, KSA Paris, FRA Riyadh, KSA Amsterdam, NL London, UK
Certificate in Strategic Leadership	January 26-29 May 11-14 November 08-11	Riyadh, KSA Dubai, UAE Riyadh, KSA
Certificate in Leadership Diplomacy	May 03-07 October 12-16 December 07-11	Jeddah, KSA Boston, USA Liverpool, UK
iLead Mini MBA	May 11-14 July 20-23 November 08-11	Dubai, UAE Edinburgh, UK Riyadh, KSA
Certified Leadership Coach	May 10-13 October 11-13	Riyadh, KSA Muscat, OM

## Finance & Accounting

Course	Date	Location
Certificate in IFRS Excellence	April 12-16 April 19-23 November 09-13	Riyadh, KSA Muscat, OM Dubai, UAE
Data Analysis and Reporting using Power BI	February 08-12 May 10-14 May 10-14 October 12-16 November 01-05	Riyadh, KSA Dubai, UAE Salalah, OM Riyadh, KSA Muscat, OM
Masterclass in Financial Modelling	May 03-07 May 10-14 October 19-23 November 08-12	Riyadh, KSA Salalah, OM Dubai, UAE Muscat, OM
AI-Enhanced Financial Strategies	April 26-28 May 04-06 November 08-10	Muscat, OM Dubai, UAE Riyadh, KSA
Certificate in Project Appraisal and Financing	May 17-20 November 15-18	Jeddah, KSA Riyadh, KSA
Certificate in Budget Management and Control	May 17-20 October 11-14	Riyadh, KSA Muscat, OM
Wealth Management Expert	October 12-15	Zurich, CHE
Treasury Management Professional	February 08-11 August 09-13 November 16-20	Muscat, OM Salalah, OM Dubai, UAE
Enterprise Risk Management Excellence	May 04-07 October 25-28	Dubai, UAE Riyadh, KSA
Certificate in Financial Risk Excellence	April 06-09 September 13-17	Dubai, UAE Riyadh, KSA
Certificate in Strategic Governance, Risk & Compliance	May 11-14 November 01-04	Dubai, UAE Riyadh, KSA
Certificate in Operational Risk Management	May 04-06 October 18-21	Dubai, UAE Riyadh, KSA
Certificate in Risk Management Leadership	May 11-14 December 21-24	Dubai, UAE Barcelona, ESP

## Sales & Marketing

Course	Date	Location
Certificate in Customer Experience Excellence	February 08-12 June 29-02 July August 24-27 October 18-21 December 21-24	Riyadh, KSA Paris, FRA Amsterdam, NL Riyadh, KSA Dubai, UAE
Certificate in Customer Service Excellence	April 26-28	Riyadh, KSA
Certificate in Event Management Excellence	May 17-20 November 16-19	Riyadh, KSA Dubai, UAE
Certificate in Tourism Operations	November 29-01 December	Riyadh, KSA
Certified Brand Manager	May 10-13 October 05-08	Muscat, OM Milan, ITA
Certified Product Manager	April 12-15 June 01-04 August 03-06 November 15-18	Muscat, OM Vienna, AUS London, UK Muscat, OM
Certified Innovation Leader	November 08-11	Salalah, OM
Certified Product Marketing Manager	November 15-18	Salalah, OM

## Engineering & Project Management

Course	Date	Location
Certificate in Fundamental Project Management	April 19-21 August 19-21 November 02-04	Riyadh, KSA Amsterdam, NL Madrid, ESP
Certified Associate in Project Management - Review Exam Preparation	May 18-21 September 14-17 November 01-05	Dubai, UAE Tirana, AL Riyadh, KSA



## Engineering & Project Management

Course	Date	Location
Certified Projects Portfolio Manager	February 09-13 October 19-23 December 21-25	Barcelona, ESP Lisbon, PT Dubai, UAE
Certificate in Public Private Partnerships	May 17-20 October 20-22	Dubai, UAE New York, USA
International Project Management Professional	June 08-12 November 16-20 December 13-17	Rome, ITA Paris, FRA Riyadh, KSA
Certificate in AI for Project Planning and Scheduling Tools	October 04-06 December 14-16	Riyadh, KSA London, UK
ISO 22301	April 19-23 September 14-18 November 30-04 December	Riyadh, KSA Dubai, UAE Amsterdam, NL
ISO 45001	May 03-07 October 18-22 December 07-11	Muscat, OM Riyadh, KSA Dubai, UAE
ISO 50001	May 17-21 October 12-16 December 14-18	Riyadh, KSA Dubai, UAE Rome, ITA
ISO 9001:2015 Certified Lead Auditor	April 13-17 September 06-10 December 07-11	Dubai, UAE Riyadh, KSA Berlin, DE
Six Sigma Green Belt	April 27-01 May October 25-29 December 14-18	Dubai, UAE Muscat, OM Malaga, ESP

## Core Skills & Corporate Affairs

Course	Date	Location
Certificate in Presentation and Public Speaking	May 10-12 October 11-13	Riyadh, KSA Dubai, UAE
Certificate in Finance for non Finance	April 26-29 November 09-11	Riyadh, KSA Dubai, UAE
Certificate in Accounting for Non-Accountants	October 18-20	Riyadh, KSA
Certificate in Business Improvement Mastery	May 17-19	Muscat, OM
Certificate in Administrative Writing	April 05-07 November 01-03	Riyadh, KSA Riyadh, KSA
Certificate in Office Management and Administration	April 12-15 November 02-05	Riyadh, KSA Dubai, UAE
Professional Skills for Personal Assistants	October 05-07	Dubai, UAE

## Supply Chain & Procurement

Course	Date	Location
Certified Production and Inventory Analyst	May 03-07	Dammam, KSA
Certified Stores and Stock Controller	November 08-11	Dammam, KSA
Certified Supply Chain Analyst	May 17-21 September 27-01 October December 07-11	Salalah, OM Riyadh, KSA Dubai, UAE
Advanced Concepts in Optimizing Warehousing and Logistics	November 01-04	Riyadh, KSA
Certified Supply Chain Manager	May 03-07 September 20-24 December 07-11	Riyadh, KSA Muscat, OM Dubai, UAE

## Supply Chain & Procurement

Course	Date	Location
Professional Certificate in Logistics Strategy	November 08-11	Riyadh, KSA
3PL 4PL	December 06-10	Riyadh, KSA
Certified Contract Expert	May 10-14 November 16-20	Riyadh, KSA Dubai, UAE
Certificate in Procurement Law	June 07-09 November 29-01 December	Salalah, OM Riyadh, KSA
Value Added Procurement, Negotiations, and Supplier Relationship Management	April 12-16 September 14-17	Riyadh, KSA Istanbul, TR
Strategic Procurement Professional	May 17-20 October 11-14	Muscat, OM Riyadh, KSA



# Live Virtual Courses

As a future-oriented institute, we focus on offering a unique virtual learning experience. Our digitally enhanced learning methodology enables access to high quality content but most importantly, it creates collaborative learning opportunities while allowing the participant to expand their professional network. This option is designed to target an international audience that is brought together into a “Global Classroom” with no geographical boundaries or limitations. It is a convenient option for busy professionals who value quick access to high-quality knowledge and the latest trends in education.

## Human Resources

Course	Date	Location
Strategic Succession and Workforce Planning	May 10-12	Virtual Program
Competency-Based Interviewing	June 15-17	Virtual Program
Certificate in Organizational Development and Design	July 12-15	Virtual Program

## CIPD

Course	Duration	Location
CIPD Level 3 Foundation Certificate in People Practice	6 Months	Virtual Program
CIPD Level 5 Associate Diploma in Organizational Learning and Development	11 Months	Virtual Program
CIPD Level 5 Associate Diploma in People Management	11 Months	Virtual Program
CIPD Level 7 Advanced Diploma in Strategic People Management	24 Months	Virtual Program



## Leadership & Management

Course	Date	Location
Certificate in AI-Enhanced Strategizing	January 19-22	Virtual Program
Certificate in BSC Management	April 06-10	Virtual Program

## Engineering & Project Management

Course	Date	Location
Certificate in AI for Project Planning and Scheduling Tools	April 20-22	Virtual Program

## Cybersecurity

Course	Date	Location
Certificate in Cybersecurity Risk and Incident Response	June 08-10	Virtual Program
Certificate in Cloud and Network Security Architecture	August 17-21	Virtual Program
Certificate in Threat Intelligence and Vulnerability Management	December 07-09	Virtual Program

## Corporate Affairs

Course	Date	Location
Certificate in Strategic PR Planning	February 02-04 October 05-07	Virtual Program Virtual Program
Optimizing Workflow through Digital Assistants	April 06-07	Virtual Program

## Core Skills

Course	Date	Location
Certificate in Communication Skills	January 25-28 October 19-22	Virtual Program Virtual Program
Thriving as an Individual During Organizational Transformation	February 09-11	Virtual Program
Certificate in Business Agility and Flexibility	April 19-21	Virtual Program
Certificate in Interpersonal and Workplace Communication	April 20-22	Virtual Program
Certificate in Analytical and Professional Skills	April 27-28	Virtual Program
AI-Driven Presentation Design	April 20-21	Virtual Program
AI-Enhanced Problem Solving Strategies	April 22-23	Virtual Program
Mental Health Awareness for Managers	May 18-19	Virtual Program
Certificate in Time Management and Prioritization	May 18-19	Virtual Program
Applied Behavioral Science	June 15-17	Virtual Program
AI Productivity Systems and Time Management	September 07-08	Virtual Program
Certificate in Business Acumen	October 04-06	Virtual Program
Certificate in Communication Skills	October 19-22	Virtual Program

## Our Offices

### **Switzerland Office**

Aarberggasse 6, 3011 Bern Schweiz CH

### **KSA Office**

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